

## Southampton High School Counseling Program / Activity Curriculum Map (Grade 12)

Program Activity or Service	Program Objective	National Standard / ASCA Mindsets	Learning Standard CDOS	Timeline	Student Focus (School / Grades)	Staff & Resources	District / Program Goal	Assessment
<b>Academic Hearings</b>	Students will understand their progress toward graduation, identify areas of concern and solutions.	Domain A; SMS (1, 2, 5)	2.1, 3a.3	Oct.-June	[SHS] 12	School counselors, admins, PPS team, student, parent	Student Success; Increase graduation rate	Data
<b>Accepted Students' Day</b> at Suffolk County Community College (SCCC)	Accepted students (and prospective students) will gain practical information about SCCC (eg, campus tour, select courses, financial aid support, placement exams)	Domains A, C, S/E; SMS (1-10)	2.1, 3a.3	May	[SHS] 12	School counselor, SCCC Personnel (Admissions, Financial Aid)	Student Success; Improve students' access to college and successful transition from high school to college	Retention rate for graduates attending SCCC
<b>Activity Fair</b>	Students will become familiar with the extracurricular activities available as SHS students	Domains C, S/E; LS 9-10; SS 2-3	2.1, 3a.3	Sept.	[SHS] 12	SHS building admin, extracurricular advisors	Student Success; Increase student participation in extracurricular activities	Participation in extracurricular activities
<b>Armed Services Opportunities</b>	Students will meet with a liaison officer from the desired military branch to gain information about opportunities available in the Armed Services.	Domains A, C; LS (1-10)	1.1, 3b	Sept.-June	[SHS] 12	School counselor, military liaison officer	Student Success	Student feedback; participation in Armed Services
<b>At-Risk (academics):</b> Individual counseling with students on the multiple failures list	Student will improve grades to be removed from list	Domain A; LS 3, 4, 7,	2.1, 3a.3	Following progress reports / report cards	[SHS] 12 (students who have failed (or are in danger of failing) 2 or more subjects)	School counselors, consultation with teachers, social worker and school psychologist if needed	Student Success; Reduce number of failures; increase student achievement	Progress reports/report cards
<b>At-risk (attendance):</b> Individual assessment of and intervention with students exhibiting 10 or more absences in a quarter	Student will demonstrate improved attendance and/or referral for more intensive support	Domain A; SMS (1-10)	2.1, 3a.3	Quarterly review	[SHS] 12 (students with 10 or more absences in a quarter)	School counselors; consultation w/school social worker, school psychologist, agencies	Student Success; Improve attendance rate	Individual student and district attendance data
<b>College &amp; Career Readiness Day: Senior Workshop</b>	Students will have the opportunity to receive individualized support on their college essays and completing their college applications.	Domains A, C; LS (1-10)	1.1, 2.1, 3a.3, 3b	Oct.	[SHS] 12	School counselors, English teachers	Student Success; Increase focus on students' college and career readiness	Pre/post surveys completed by students

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<b>College and Career Understanding for ELLs</b>	ELLs gain an understanding of the University system in U.S. In coordination with the community liaison members from around the community are brought in so that the students better understand the place where they live and job opportunities available to them.				[SHS] 12	Bilingual counselor, community liaison, ENL instructional staff	Student Success; Increase students' focus on college and career readiness, outreach and education programs to ensure parents are aware of opportunities	ELL retention rate, ELL college application data, student report cards
<b>College Awareness Day</b>	To increase students' awareness of a diverse variety of colleges and to view college as possible and desirable	Domains A, C; LS (1-10)	1.1, 3a.3, 3b	Feb.	[SHS] 12	School counselor, teachers, staff, administrators	Student Success; Increase focus on students' college and career readiness	Pre-Post survey
<b>College Fair</b>	Students will explore a variety of colleges to learn about programs available, admissions criteria and ask individualized questions.	Domains A, C; LS (1-10); SS (1-9)	1.1, 3a.3, 3b	Oct.	[SHS] 12	School counselors	Student Success; Improve students' access to college	Pre-Post survey
<b>College Planning Workshop for Spanish-speaking Families</b>	Students and parents will learn about the college admissions process (in their native language)	Domains A, C; LS (1-10)	1.1, 2.1, 3a.3, 3b	Mar./Apr.	[SHS] 12	Director, Community Liaison to the Spanish/Latino community clerical, Spanish-speaking college admissions counselor	Student Success; Improve students' access to college, increase students' college readiness, improve community outreach and education programs to ensure parents are aware of opportunities	Pre-Post survey
<b>College Trip</b>	Students will meet with college admissions personnel about the college admissions process and tour a college campus	Domain A, C; LS (1-10)	1, 3a, 3b	April	[SHS] 12	School counselors	Student Success; Increase % of students visiting college campuses	Pre/post surveys completed by students
<b>Crisis Intervention</b>	Students will receive necessary supports to ensure their safety.	Domain S/E; SMS (9)	3a.3	Sept.-June (as needed)	[SHS] 12	School counselors, social worker, psychologist, administrators, nurse, security	Student Success; Ensure a safe and supportive environment	Report cards, attendance reports, discipline records

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<b>ELL Academic Support</b>	A structured meeting that is established with the purpose of supporting students who are contemplating dropping out. Students will understand their progress towards graduation and will learn coping skills to help them find success	Domains A, C; LS (1-10)	2.1, 3a.3	Sept.-June (as needed)	[SHS] 12	Bilingual SHS counselor, ELL instructional staff, Coordinator of ENL Services, administration, support staff	Student Success; Improve students' access to college, increase the number of students filing FAFSA forms	Retention rate of ELLs, student report cards
<b>ELL Intake Process (for new ELLs)</b>	Create welcoming and informative introduction to SHS, meet Part 154 mandates and determine appropriate course/level placements, review documents, prior assessments and academic experience	Domains A, C; LS (1-10)	2.1, 3a.3	Sept.-June (as needed)	[SHS] 12	Bilingual SHS counselor, ENL Director	Student Success; Safety and Security; Ensure a safe and supportive environment	Completion of ELL Intake folder (purple folder) and student's schedule
<b>Empowering ELLs (series of presentations)</b>	Through a series of four presentations during the year and individual meetings, SIFEs and Entering students are provided the necessary support to succeed. Students are taught the necessary skills to be able to adapt to their new environment	Domains A, C; LS (1-10)	2.1, 3a.3	Oct.-May	[SHS] 12: ELLs	Bilingual SHS counselor, ELL instructional staff	Student Success; Improve students' access to college, increase the number of students filing FAFSA forms	Student feedback, report cards
<b>ENL Open House / Parent Orientation Night (evening)</b>	Parents and family members learn how to help their children become college and career ready. The parents are provided introduced to the Director of ENL as well as the educators working with their children. Parents are also provided with the opportunity to sign up for the upcoming parent/teacher conference that takes place in November.	Domains A, C; LS (1-10)	2.1, 3a.3	Oct/Nov	[SHS] 12: ELLs	Bilingual counselor, ENL Director, Community Liaison, ENL instructional staff, administration	Student Success; Ensure a safe and supportive environment; provide families the tools and skills necessary to actively support learning	Student/parent feedback
<b>FAFSA Completion Support Sessions</b>	Seniors and parents of seniors will receive support from a financial aid expert while completing and submitting their FAFSA online (interpreters available)	Domain A, C; LS (1-10)	2.1, 3a.1, 3a.3, 3a.5	Nov. (beginning in fall, 2016 - previously in Feb.)	[SHS] 12 (students and parents)	Director, Financial Aid expert	Student Success; Increase students' opportunities for financial assistance to support their post-secondary goals	Pre-Post survey

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<b>Financial Aid Workshop</b> (evening)	Students and parent will learn about the Financial Aid process, the different kinds of aid, how aid is determined (government and institutional) and how to apply for it	Domains A, C; LS (1-10)	2.1, 3a.1, 3a.3	Sept./Oct.	[SHS] 12 (students and parents)	Director, Financial Aid expert	Student Success; Improve students' access to college, increase the number of students filing FAFSA forms	Pre-Post survey
<b>Graduation certification: August graduates</b>	Students who did not graduate in June will be given the necessary remediation to graduate by the next school year.	Domains A, C; LS (1-10)	2.1, 3a.3	August	[SHS] 12	school counselors, clerical staff	Student Success; Increase graduation rate	Data
<b>Graduation certification: June graduates</b>	Determine what type of diploma students will receive upon graduation (based upon cohort, coursework and Regents examinations).	Domains A, C; LS (1-10)	2.1, 3a.3	June	[SHS] 12	School counselors, clerical staff	Student Success; Increase graduation rate	Data
<b>Graduation progress: Regents retakes</b>	Determine if Regent examination(s) need repeating for graduation and/or higher diploma type. Counselors encourage students to aim for the highest type of diploma.	Domains A, C; LS (1-10)	2.1, 3a.3	Oct.-Nov. (Jan. exams); Mar.-Apr. (June exams); July (August exams)	[SHS] 12	School counselors	Student Success; Increase graduation rate	Data
<b>Local Scholarship Opportunities</b> (class presentations)	Provide seniors with the General Scholarship Application (green sheet) and scholarship bulletin detailing local scholarship opportunities, criteria and deadlines	Domains A, C; LS (1-10)	3a.3	Feb.	[SHS] 12	School counselors, classroom teacher	Student Success; Increase students' opportunities for financial assistance to support their post-secondary goals	Data
<b>Naviance: <i>Electronic Submission of College Applications</i></b> (also part of Senior Seminar curriculum)	Students will be able to request letters of recommendation from teachers, add college to "Colleges I'm Applying To" list, link their Naviance account with CommonApp	Domains A, C; LS (1-10)	2.1, 3a.5	Oct.-June	[SHS] 12	School counselors, clerical staff	Student Success; Improve students' access to college	Naviance reports
<b>Naviance: <i>Road Trip Nation</i></b>	Students learn about how to build a life based on their interests through inspirational stories about struggle, triumph and self-discovery.	Domain C; LS (1, 3, 7, 9)	1.1, 3b	Winter/Spring	[SHS] 12	School counselor	Student Success; Increase focus on students' college and career readiness	Pre-Post survey

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<b>NCAA Coordination</b>	Student-athletes will be aware of courses that are approved by NCAA.	Domains A, C; LS (1-10)	2.1, 3a.1, 3a.3	Sept.-June	[SHS] 12	School counselor	Student Success; Ensure that student-athletes (and their parents) are aware of NCAA-approved courses.	NCAA eligibility review
<b>Onsite Admissions</b>	Students will apply to colleges for an immediate admissions decision	Domains A, C; LS (1-10); SS (1-9)	2.1, 3a.3	Fall & Spring	[SHS] 12	School counselors, college admissions personnel	Student Success; Improve students' access to college	Data
<b>Records Review and Transcript Development</b> (for New Entrants)	Students' academic records are reviewed to assess program placement and transcript development.	Domains A, C; LS (1-10)	2.1, 3a.3	Sept.-June	[SHS] 12	School counselor	Student Success; Monitoring student academic progress towards graduation and ensure that transcripts accurately reflect academic record	Transcripts
<b>Resume Building</b>	Students create (template provided) and update activity resumes for college, possible scholarships and jobs.	Domains A, C; LS (1-10)	1.1, 2.1, 3a.3, 3a.5	Sept.-June (upon request)	[SHS] 12	School counselors	Student Success; Increase students' focus on college and career readiness	Review of resume
<b>Scheduling: Adjust and finalize student schedules</b>	Ensure that all students are taking required courses for graduation and that course rigor and any necessary supports are in place	Domains A, C; LS (1-10)	2.1, 3a.3	Aug-Sept. (and as needed for new entrants)	[SHS] 12	School counselors, Director, building principal, PPS Director, Power School liaison	Student Success; Increase graduation rate	Data
<b>Scholarship Opportunity Workshop</b> (evening)	Student and parents will learn about the variety of scholarships available as well as about our local scholarship process.	Domains A, C; LS (1-10)	2.1, 3a.3	Jan./Feb.	[SHS] 12	Director	Student Success; Increase participation in local scholarship opportunities yielding broader financial support for students	% of students who submit "green sheets"; # of students who apply for outside scholarships

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<b>Senior Meetings/Transcript evaluations</b>	Review student's transcript, credit count, determine progress toward meeting graduation requirements by the end of the year, evaluate course rigor and ensure that college and career goals are being met by the course selection in senior year	Domains A, C; LS (1-10)	2.1, 3a.3	Oct.-Nov.	[SHS] 12	School counselors	Student Success; Monitoring student academic progress towards graduation	District graduation rate
<b>Senior Seminars</b>	Students will participate in a 5-week program through which they will be prepared for the college admissions process/post-high school options (including but not limited to): Create a CommonApp account, complete FERPA, understand the Counseling Office's process for submitting college applications, be able to request letters of recommendation from teachers through Naviance, understand the basics of financial aid	Domains A, C; LS (1-10)	2.1, 3a.3	Sept.-Oct.	[SHS] 12	School counselors, ELA teachers, technology	Student Success; Improve students' access to college	Pre-Post survey
<b>SHS Instructional Support Team (IST) Meetings</b>	Identify, develop and implement supports for students at-risk (with respect to academics, behavior, physical /mental health and/or attendance)	LS (1,3, 4, 7, 9); SMS (1-10); SS (1-9)	2.1, 3a.3	Meets bi-weekly Sept.-June	[SHS] 12	Assistant Principal and all PPS staff (includes school counselors)	Student Success; Improve students' academic progress and ensure a safe, supportive learning environment	Data
<b>SHS Senior Exit Survey</b>	Students will update college data (acceptances, denials, WL, withdrawals, etc.), set attending school and share reflections on their experiences at SHS	Domains A; LS (1-10)	2.1, 3a.3	June	[SHS] 12	School counselor, ELA teacher, Director, technology	Student Success; Communication, Engagement, and Partnerships; Be reflective in our practices; program evaluation	Analysis of survey results

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<b>Summer school registration</b>	Support students who need credit recovery and remediation to graduate; Students who did not graduate in June will be given information about remediation options (courses, Regents review, Regents exams, etc.) to be eligible for graduation.	Domains A, C; LS (1-10)	2.1, 3a.3	June-July	[SHS] 12	Principal, Assistant Principal, School counselors clerical staff, transportation	Student Success; Increase graduation rate	Data
<b>Using Naviance to Support the College Process</b> (afternoon/evening)	Provide instructional support for parents so they can encourage and support their children's use Naviance	Domains A, C; LS (1-10)	2.1, 3a.3, 3a.5	Oct.-Apr.	[SHS] 12 (parents and students)	Director, computer/Mac lab	Student Success; Communication, Engagement, and Partnerships; Increase students' focus on college and career readiness	Pre-Post survey















